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DEPARTMENT OF VANUATU IMMIGRATION AND PASSPORT SERVICES

Vanuatu Border Control - *Entry to Vanuatu is only allowed at the declared ports of entries. Border control section managed the entries at declared airports and sea ports.*

VANUATU PASSPORT

Who Can Have a Vanuatu Passport?

Every citizens of Vanuatu are leachable to apply for a Vanuatu passport unless if anyone under the age of 18 years he/she will need a consent letter in writing from his/her parents or legal guardians to the Director to issue a Vanuatu passport for him/her. If you are living outside Vanuatu and want to apply for a Vanuatu passport, you can have someone apply on you behave.

Vanuatu Passport Checklist

The application can be lodge by whoever who wants to have possession to a Vanuatu passport or someone can lodge an application on behalf of an applicant who wants to have a Vanuatu passport. The applicant should lodge the application with the following:

	2 Identical Passport Photo (Photo must be less than 6 months old)
	Original Vanuatu Birth Certificate
	Previous Vanuatu Passport

The appropriate fees (VT) for service required.

Child (0 - 5 years) 5,000VT

Child (6 - 17 years) 7,000VT

Normal 10,000VT

Express 20,000VT

Urgent 25,000VT

Processing Days of your Passport

There are three categories of how you can get your Vanuatu passport:

- Normal which takes 21 days processing time
- Express which takes 14 days processing time
- Urgent which takes 3 days processing time
- Child (0-3yrs) which takes 21 days processing time
- Child (4-7yrs) which takes 21 days processing time
- Child (8-17yrs) which takes 21 days processing time
- Child Express and Urgent Max 14 days processing time

If you are in Vanuatu, you can collect your passport from the Vanuatu passport office. If you are living outside Vanuatu and applied for a Vanuatu passport the process will be the same for lodging the application, for receiving your passport it depends on the arrangement of whoever is applying on your behalf to deliver you your passport. **Renewal Of Vanuatu Passport** The Principle Passport Officer will not renew a Vanuatu passport if the Passport is expire. If a Vanuatu passport has reached its expiry date, the passport holder will apply for a new Vanuatu Passport as normal, the requirements are the same as applying for a new Vanuatu Passport. If you are a Vanuatu Citizen and you are working, studies or residing outside of Vanuatu and your Vanuatu Passport has expired, you must contact the Vanuatu Passport office for the date of expiry on your Passport.

Offences

A person commits an offence if he/she:

- for purposes and without reasonable excuse, uses a Vanuatu passport, certificate of identity or travel document that he or she knows or has reasonable cause to suspect has expired or has been cancelled.

for purposes of travel or identification and without reasonable excuse, uses a Vanuatu passport, certificate of identity or travel document that he or she knows or has reasonable cause to suspect was issued to, or in respect of, another person being a person to whom a Vanuatu passport, certificate of identity or travel document has been issued, without reasonable excuse permits another person to have possession of that document in circumstances where he or she knows or has reasonable cause to suspect that the person intends to use it for purposes of travel or identification.

without lawful authority or reasonable excuse, takes or retains in his or her possession or under his or her control a Vanuatu passport, certificate of identity or travel document, against the will of the holder.

without reasonable excuse, has in his or her possession or under his or her control within Vanuatu:

i). a passport issued by or on behalf of the Government of any country other than Vanuatu, being a passport that he or she knows or has reason to suspect has been falsified or has been obtained by false representation; or ii). a document purporting to be a passport issued by or on behalf of the Government of any country other than Vanuatu that he or she knows or has reason to suspect is not such a passport.

Penalties

Misleading statement, orally or in writing, in connection with the Vanuatu Passport application can, by law, be fined up to VT 5,000,000 and imprisoned for up to 5 years or both.

[Download \(/images/application-forms/Vanuatu_Passport_Application_Form.pdf\)](/images/application-forms/Vanuatu_Passport_Application_Form.pdf)

[Vanuatu Government \(https://www.gov.vu/en/\)](https://www.gov.vu/en/) | [State Law Office](#)
(<https://mjcs.gov.vu/index.php/justice-sector/state-law-office>) | [Public Service Commission](#)
(<https://psc.gov.vu/index.php/en/>) (PSC) | [Vanuatu Investment Promotion Authority](#)
(<https://www.vfsc.vu/vanuatu-investment-promotion-authority-vipa/>) (VIPA) | [Finance And Treasury](#)
(<https://doft.gov.vu/>) | [Ministry of Justice And Community Services](#) (<https://mjcs.gov.vu/>) (MJCS) |
[Office Of The Government Chief Information Officer](#) (<https://ogcio.gov.vu/>) (OGCIO) | [Ministry Of](#)
[Education And Training](#) (<https://education.gov.vu>) (MoET)

Foreign Embassy

[Australian High Commission Vanuatu \(https://vanuatu.embassy.gov.au/\)](https://vanuatu.embassy.gov.au/) | [New Zealand Foreign](#)
[Affairs & Trade](#) (<https://www.mfat.govt.nz/en/countries-and-regions/pacific/vanuatu/new-zealand-high-commission/>) | [Embassy Of The Peoples Republic Of China In Vanuatu](#) (<http://vu.china-embassy.org/chn/>) | [France Embassy Vanuatu](#) (<https://vu.ambafrance.org/>) | [British High Commission](#)
[In Vanuatu](#) (<https://www.gov.uk/world/organisations/british-high-commission-vanuatu>)

External Links

[Pacific Islands Legal Information Institute \(http://paclii.org/\)](http://paclii.org/) (PacLII)

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